



IMMEDIATE VACANCY

AMVETS Thrift Store Manager – Buffalo, NY

AMVETS National Service Foundation is a 501(c)(3) non-profit organization that supports American Veterans through a variety of programs.

AMVETS National Service Foundation is currently seeking a qualified and motivated team member to manage our Buffalo, NY Thrift Store location.

The Store Manager is a hands on position, participating on all levels of store production and operation.

The ideal candidate possesses a 4 yr. degree or 5+ years' experience of retail store management. Applicants must have general computer knowledge including experience and proficiently in all Microsoft Office programs. Summary of job duties include but not limited to:

- Ensure attainment of stores profit goals
- Provide analytical reports on a weekly, monthly, quarterly, and annual basis
- Identifying areas of improvement, troubleshooting, and developing correction strategies for store productivity
- Responsible for maintaining a professional staff, including hiring, promoting, counseling, and terminating staff members
- Ensure superior customer service and support at all times
- Physical and environmental demands include the ability to travel, work unconventional hours as required, and the ability to lift up to 50lbs.

This position will require applicants to submit to a full background check as well as possess a current driver's license and access to a personal automobile.

Please submit cover letter, resume, and references via email mmcelroy@amvets.org or in person at our Thrift Store located at 1833 Elmwood Avenue, Buffalo, NY 14207