



IMMEDIATE VACANCY

AMVETS Driver – Bohemia, NY

AMVETS National Service Foundation is a 501(c)(3) non-profit organization that supports American Veterans through a variety of programs.

AMVETS National Service Foundation is currently seeking a qualified and motivated team member to become part of our truck fleet. A Driver is responsible for picking up and delivering donations generated from a predetermined pickup route to the store or warehouse for resale or storage. The Driver is in a position that calls for exceptional professionalism, courtesy, dependability, responsibility, driving ability, and time management. The Driver, being the first or possibly the only employee to have in-person contact with the patron, will represent AMVETS as a thrift store business and non-profit; customer service skills and a friendly and appreciative demeanor are skills considered critical. Primary duties include but are not limited to:

- Follow prescribed routes in areas of operation for each day.
- Pick up donated household items at residential or commercial locations that have been solicited from the general public
- Perform and document daily maintenance inspection of designated truck.
- Stock carts or containers at store or warehouse locations.
- Unload furniture, appliances, or larger donated items directly onto the sales floor for pricing.
- Sort donations in a neat and organized manner at the site of donation as well as in the warehouse and thrift store stock room.
- Transport recyclables from the thrift store locations to the warehouse.
- Submit route statistics data for database input.
- Maintain cleanliness within the cab and bed of designated truck.
- Ensure all scheduled stops are picked up according to the day's schedule.
- Maintain regular communications with dispatch throughout the course of each day.
- Maintain cleanliness and organization throughout the unloading zone in the warehouse, thrift store garages, and truck parking and dock areas.
- Perform daily maintenance tasks to maintain cleanliness throughout the warehouse environment, including employee restrooms and office areas.
- Operate forklift to load and unload recyclables, refuse, and donations from company vehicles.
- Operate pallet jack to move recyclable and donations.
- Adhere to all Company policies, procedures and practices including safe lifting and moving techniques, storing donations and product, and loss prevention.
- Ensure each patron receives outstanding service by providing a friendly environment which includes greeting and acknowledging every patron, assisting and thanking each patron for supporting the Veterans.
- Communicate patron requests to management.
- Any other duties as assigned by management.



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Physical and environmental requirements are as follows:

- Ability to communicate with truck dispatch, fleet and store managers, and AMVETS patrons.
- Ability to read, count and write to accurately complete all documentation for route statistics data.
- Ability to read maps
- Ability to operate GPS navigation system
- Ability to freely access all areas needed for in-home pickups, store and warehouse unloading zones, and store sales floors.
- Ability to operate and use all equipment necessary to pick up, move, and store donated items.
- Ability to move or handle merchandise generally weighing 0-50 pounds.
- Ability to team lift 50+ pounds when necessary

This is a part time position.

This position requires applicants to submit to a full background check and driving history report as well as possess a current driver's license.

Submit completed applications in person at our Thrift Store located at 1179 Sunrise Hwy, Copiague, NY 11726